

Training Calendar for MBA (August - November 2025)

| S. No. | Date | Domain | Theme of the session | Topics to be covered | Trainer |
|--------|--------------|----------------------------------|---|--|------------------------------------|
| 1 | 18th Aug 25 | Communication & Verbal Expertise | Interpersonal Communication | Preparing for Job Placements -Strategies for Success | Dr. Tripti Bajpai Toor |
| 2 | 25th Aug 25 | Communication & Verbal Expertise | Presentation Skills | Structuring and delivering impactful presentations, Handling Q&A sessions professionally | Dr. Anshika Goel |
| 3 | 1st Sept 25 | Interpersonal Skills | Professional Etiquettes & Emotional intelligence at workplace | Respectful and courteous behaviour, Dealing with Emotions, Dealing with Rude / Aggressive Behaviour, | Dr. Sonal Pahwa |
| 4 | 8th Sept 25 | Communication & Verbal Expertise | Interpersonal Communication | Listening, Building rapport and trust, Giving and receiving feedback, Assertiveness without aggression, Empathy in communication | Dr. Gayatri Chopra, Dr. Ritu Bajaj |
| 5 | 15th Sept 25 | Technical Knowledge | Finance Domain | Financial statement analysis | Dr. Neha Garg |
| 6 | 22nd Sept 25 | Professional Etiquettes | GD & PI | Structuring an impactful resume with action verbs and quantifiable achievements, Tailoring resumes for different industries/roles, Do's and don'ts of resume presentation, ATS optimization tips | Dr. Tripti Bajpai Toor |
| 7 | 13th Oct 25 | Professional Etiquettes | Exploring the power of LinkedIn | Optimizing LinkedIn profiles (headline, summary, experience), Strategic networking: Alumni connects, Cold messaging, Sharing content and writing engaging posts, Using LinkedIn for job search and personal branding | Ms Nupur Tyagi |
| 8 | 3rd Nov 25 | Technical Knowledge | Finance Domain | Industry trends and practices, Real-world business cases | Dr. Amit Gupta, Dr. Aarti |
| 9 | 10th Nov 25 | Technical Knowledge | Professional Etiquettes | How to crack online GD & Interview | Dr. Tripti Bajpai Toor |
| 10 | 13th Nov 25 | Technical Knowledge | HR Domain | Industry trends and practices, Real-world business cases | Ms. Vidhu Vats |
| 11 | 17th Nov 25 | Professional Etiquettes | Professional Grooming | Formal Dressing, Casual Dressing, Accessories for Men & Women, Footwear, General Appearance, What to Wear for Different Occasions? | Ms Swati kaushik |